

We need ID for all adults and evidence that any children in your home are in the custody of those adults. **Each** applicant must provide documents from **both** of the columns below. In the first instance we must see the **original version** of the document, however if your circumstances make this difficult, we may be able to accept a photo or a scan.

Evidence to confirm identity

One item with photo from group one or two items from group two.

Group one (must be in date)

- Passport
- Driving license with photo
- National identity card (EC/EEA)
- Travel document (refugee travel documents, Passport cards, bus pass)

Group two

- Birth certificate
- Marriage certificate
- Home officer letter granting indefinite leave
- NHS medical card
- Debit or credit card
- Proof of right to remain in UK

Evidence for children

We'll need to see a birth certificate for each child and:

- Child Benefit entitlement letter showing names of children and a recent bank statement to show payment **or**
- Child Tax Credit letter within the first month of tenancy, clearly showing the name of any child for whom benefit is received.

Evidence to confirm address

Two items not more than 3 months old.

- Council Tax
- Bank/Credit/Building Society Statement
- Post Office Account Statements
- DWP letter confirming benefits
- Pension statement
- Medical card/NHS card
- Income Tax documents (P45/P60 etc)
- Utility bills (gas, electricity, water, phone)

If you're in temporary accommodation, we'll accept documents from your last fixed address, alongside proof of your temporary accommodation. This could include a letter addressed to you from Housing Benefit or Local Authority Homeless Department, or confirmation of mail redirection if applicable.

If you are unable to provide any these documents, please contact us so we can help you with your application.
Call us on 0330 123 1860.